

## **CONSERVANCY BOARD COMMITTEE SELECTION AND ASSIGNMENTS**

Consistent with the California Tahoe Conservancy (Conservancy) Board Procedures, Board committees may be established by the Chair of the Board, or by resolution of the Board, during the open session of any regular Board meeting. When a committee is established, the Chair or Board resolution must specify the committee's subject matter area, period of existence (if any), and membership. Committee membership should be made on the basis of the Board member seats (*i.e.*, City of South Lake Tahoe, Director of Finance designee, etc.) rather than the individual Board member, as this will ensure continuity in the event an individual Board member is replaced by their appointing body or designator.

Unless otherwise provided in an adopted resolution of the Board, Board committees may serve in an advisory capacity only, make any recommendations to the full Board in open session of a regular Board meeting, and may not provide independent direction to Conservancy staff or consultants outside of a scheduled Board meeting. Advisory committees consisting of no more than two persons are not subject to the requirements of the Bagley-Keene Act.

Any delegation of power to a committee—authorizing a committee to serve in more than an advisory capacity and to take action on behalf of the Board—must be made by resolution of the Board. The resolution shall set forth the power delegated to the committee, the term of existence (if any) of the delegation, and the membership (which must consist of two or more members). Any committees with delegated power, and any committees, including advisory committees, consisting of three or more persons, are subject to the requirements of the Bagley-Keene Act (Gov. Code, § 11121). The meetings of such committees shall comply with notice and agenda requirements and be open to and allow for public participation from members of the public.

All Board committees shall provide updates regarding committee deliberations and recommendations during the open session of regular Board meetings.

In December 2017, the Conservancy Board established three advisory committees as follows:

1. **Operations Committee:** This committee provides input to staff on Board processes for agenda items, such as the Board's Strategic Plan discussions or

the Board's performance review of its Executive Director. Currently, this committee consists of the Chair and Vice Chair.

2. **Local Government Committee:** This committee helps staff to identify strategic opportunities for closer collaboration and coordination with local governments. This committee also provides information to the Board on key local government initiatives and actions that are of interest to the Board. Currently, this committee consists of the Board appointees from the City of South Lake Tahoe and Placer County.
3. **Legislative Committee:** This committee works with staff to update the Conservancy's enabling legislation, keeps the Board apprised of key legislative proposals and legislation, and shares information about the Conservancy to legislative staff, as requested. Currently, this committee consists of the Board appointee of the Senate Committee on Rules, and the designee of the Secretary of the Natural Resources Agency.

At this time, Conservancy staff recommends the Board reevaluate the current committees, their purposes and memberships, and consider whether any changes should be made. To maintain flexibility in functionality and convention, Conservancy staff recommends the Board continue its current use of advisory committees consisting of no more than two Board members each.

### **Conservancy Staff Contact**

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