



## CALIFORNIA TAHOE CONSERVANCY RESTORATION CREDIT APPLICATION

### Applicant Information

Owner(s) shown on Grant Deed: \_\_\_\_\_ Consultant or designated contact person:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

*If title\* is held in a corporation, trust, property owner's association, list:*

Name of corporation, etc.: \_\_\_\_\_

Name of signer: \_\_\_\_\_

Capacity of signer: \_\_\_\_\_

\* Corporations – List officer names and capacity. Include two officers: e.g. President, Secretary. Additional information may be required.

\* Trust – Proof of trustee status and authority required.

### Required Documentation – please provide copies of the following:

Grant Deed;

Site Plan must contain the following:

- Assessor's Parcel Number
- IPES/Bailey score
- Area of property
- Allowable Base Coverage
- Maximum Allowable Coverage with Transfer
- Existing Coverage (if any)
- Proposed On-Site Coverage;

TRPA, City, or County conditional permit OR application;

TRPA allocation - for new residential construction in City/El Dorado County.  
Placer County - applicant provides after permit issuance;

IPES/Bailey score (additional info requested, if applicable):

- TRPA data if parcel contains Stream Environment Zone
- TRPA Determination of Allowable Coverage if > 1/3 acre
- TRPA Verification of new Placer County IPES score if < 726
- Bailey score - submit copy of verification or assessment;

\$350 administrative transaction fee, made payable to the California Tahoe Conservancy (submit with application); and

\$2,500 additional fee for projects requiring an environmental document, made payable to the California Tahoe Conservancy.  
(Submit with application, if applicable).

**Eligibility Criteria**

Applicant must submit final project plans to the City, El Dorado County, Placer County, and/or the Tahoe Regional Planning Agency (TRPA) before submitting this application.

Jurisdiction reviewing plans:

- City of South Lake Tahoe (City)
- El Dorado County
- Placer County
- TRPA

Permit or Application Number: \_\_\_\_\_

Jurisdiction’s contact person (if known): \_\_\_\_\_

Have you obtained or contracted for transfer of restoration credit from any other source?

- yes  no

If yes, how much? \_\_\_\_\_

**Project Identification**

Type of project:  New  Remodel

Description of project: \_\_\_\_\_

Project’s Physical Address: \_\_\_\_\_

Assessor’s Parcel Number: \_\_\_\_\_

Previous Assessor’s Parcel Number (if any): \_\_\_\_\_

Estimated cost (Conservancy staff will request later):

Amount of square feet to transfer: \_\_\_\_\_

Cost per square foot - [Link to price list](#): \$ \_\_\_\_\_

Subtotal: \$ \_\_\_\_\_

Administrative fee (due with application): \$ 350.00

Escrow fee (\$200-500 – call for info): \$ \_\_\_\_\_

**TOTAL estimated amount due (later):** \$ \_\_\_\_\_

Applicant requests the Conservancy send documents to the following party via:

U.S. mail to: \_\_\_\_\_

Email to: \_\_\_\_\_

**Environmental Documentation (CEQA)**

Has an Environmental Impact Report or Negative Declaration:

Been filed for this project?  yes  no  
Will one be required if not yet filed?  yes  no

*Note: If an environmental document is required for your project, or if an environmental document is required by another agency, then action is required by the Conservancy Board. If there is an existing environmental document, then action is required by the Conservancy Board. The Conservancy holds Board meeting as needed, four to six times per year, and typically on the third Thursday of the month. Please allow an additional three to five months to complete this type of project. Buyer shall pay a \$2,500 fee for transactions requiring a CEQA document, made payable to the California Tahoe Conservancy, in addition to the above referenced standard administrative transaction fee. The CEQA process is separate from, and does not include, the TRPA Environmental Checklist.*

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I declare under penalty of perjury that all the information contained in this application is true and accurate to the best of my ability and that the property is legally eligible for development and able to receive these rights. I understand that the amount of restoration credit which I propose to purchase is subject to the Conservancy's Land Bank Program available inventory, and review and approval of the Conservancy and any applicable regulatory agency. I further understand that I will not be able to purchase more than the amount of restoration credit needed for the above project and which can be transferred onto the subject property.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# CALIFORNIA TAHOE CONSERVANCY RESTORATION CREDIT APPLICATION DETAILS

## Parcel Eligibility

The TRPA Code of Ordinances dictates a parcel's eligibility to receive rights. Please visit the [TRPA website](#) for more information.

## Process

Applicants must submit project plans to the local building jurisdiction and/or TRPA before applying for restoration credit from the Conservancy. The Conservancy advises submitting the same day.

## Timeline

Transactions typically take three weeks, but must be completed within four months.

## Application Form

The Conservancy reviews all applications for eligibility. A separate application is required for each receiving parcel.

## Pricing

Please see the [Land Bank Program Inventory Price List \(Land Coverage and Restoration Credit\)](#) for details.

Print, sign, scan, and email a complete application, with required attachments to [landbank@tahoe.ca.gov](mailto:landbank@tahoe.ca.gov). Mail only the check with administrative fee (see above) to:

California Tahoe Conservancy  
Attention: Land Bank Program  
1061 Third Street  
South Lake Tahoe, California 96150

## Contact

Email questions to [landbank@tahoe.ca.gov](mailto:landbank@tahoe.ca.gov) or call (530) 543-6033.

*Note: Off-site restoration credit may be purchased from the Building Department or TRPA.*

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**- For Conservancy Use Only:**

Received date: \_\_\_\_\_ By: \_\_\_\_\_

Application complete:      Yes                      No

Date administrative fee received: \_\_\_\_\_ Administrative fee amount: \$ \_\_\_\_\_

Comments:

**Privacy Notice**

The California Tahoe Conservancy (Conservancy) is requesting the information specified on this form in order to facilitate Conservancy land bank transactions under the authority of California Government Code, section 66907.8. The information requested includes personal information such as name, mailing address, telephone, and e-mail address.

The Conservancy will use the information collected to process the application, and to contact you. Individuals should not provide personal information that is not requested or required. The submission of all information requested on the form is optional, but failure to provide all requested information may result in the Conservancy's rejection of your application.

**Conservancy Privacy Policy**

The information collected by the Conservancy is subject to the limitations in the Information Practices Act of 1977, California Public Records Act, and state policy. Electronically collected personal information is exempt from requests made pursuant to the California Public Records Act. For more information on how we care for your personal information, please read our [Privacy Policy](#) and [Use Policy](#).

**Access to Your Information**

You have a right to access records containing your personal information we maintain. To request access, contact:

California Tahoe Conservancy  
1061 Third Street  
South Lake Tahoe, CA  
(530) 542-5580  
[info@tahoe.ca.gov](mailto:info@tahoe.ca.gov)