

**Special Use Application For
Long Term Projects and Uses
(More than 3 Years)
of California Tahoe Conservancy Land**

1. Name of Requesting Entity:
2. Party and Title authorized to execute agreement:
3. Contact Person:
4. Phone number(s) of Contact Person:

5. E-mail address of Contact Person:
6. Mailing address of Requesting Entity:

7. Assessor's Parcel Number(s) of requested Conservancy land(s):

8. Street name of requested Conservancy land(s):
9. Closest cross-street name(s):
10. General Description of the requested Use:

11. Tools or equipment proposed for use on the site(s):

12. Start date of requested use (mm/dd/yy):
13. End date of requested use (mm/dd/yy):
14. Additional information:

Required attachments Checklist:

Description and Purpose of the use. Specific language describing proposed use of the land. If the proposed use is for a improvement(s), such as a monitoring well, a description of the method of installation and removal should be included.

Include a parcel map. Include parcel map(s) depicting the parcel(s) in question / project area.

Include any other pertinent maps. Include maps depicting the Lease/License/Easement area or other encumbrances.

Provide TRPA issued evidence of IPES/Bailey score. This score is needed for requested parcel of use.

CEQA Compliance Information. Include information on what, if any, CEQA analysis the Requesting Entity intends to complete. This includes reference to categorical or statutory exemptions if applicable.

Permits required for proposed project. Provide list of other needed permit(s) and date applied for each permit.

If applicable, information requested in items below may be required after a Special Use Request has been submitted and reviewed by the Conservancy. This information must be provided before the Lease/License/Easement can be prepared. Staff will notify requesting entity if such information is required and the timeframe for providing information.

List of all easements already held by the requesting entity which exist on the parcel(s) in question and supporting documentation (i.e., title report or actual easements). Include the following recording information: recording date, document number, book number, page number. (This information should be available in a title report).

List of all easements held by any other person/entity which exist in the requested easement area. (This information should be available in a title report).

Legal description of the proposed Lease/License/Easement area and matching engineered map.

Mail this form & attachments to:

California Tahoe Conservancy
Attn: Special Use Department
1061 Third Street
South Lake Tahoe, CA 96150

Or email this form & attachments to: special.uses@tahoe.ca.gov